

# OXFORD TOWNSHIP PLANNING COMMISSION MEETING MINUTES

April 14, 2021

Chairman Linda Buffenmyer called the meeting to order by the Pledge of Allegiance to the American Flag at 6:30p.m. The following members were in attendance; Victoria Nicholson, Ronald Groft, Mario Iocco, and Larry Feeser. Sitting with the members were Township Engineer Terry Myers, Township Manager and Zoning Code Officer Darrin Catts and Secretary Sandy Brenneman.

## **Motion on Previous Meeting Minutes:**

Larry Feeser second by Victoria Nicholson motioned to approve the February 10, 2021 meeting minutes as presented. 5 Aye Votes

**Public Comments Non-Agenda Issues:** None.

**Recommendation to Board of Supervisors on Stormwater Management Plan, Gerald L. Parish, Jr. Residence SDGI File 202020 Lot #3 (Jeremy King Subdivision- Oxford Road):** Robert Sharrah with Sharrah Design Group was in attendance and advised he did receive comments from the Township's Engineer Terry Myers; letter dated April 6, 2021 and Sharrah advised the comments were addressed. Myers advised the following needs addressed:

1. Labeling of the limit of disturbance with its area needs to be added back to the plan. (§26-131.2.C.5)
2. Plans and report should be signed and sealed by a professional engineer, landscape architect or a land surveyor (§26-152.1.A , §26-152.2.F).
3. A summary table listing existing and proposed discharge points' identification, acreage, storm event frequency and runoff flows/discharges (§26-152.1.C).
4. The property owner shall sign and record an Operation and Maintenance Agreement, (§26-163).
5. Need to show the grading a little different around the driveway to ensure the water gets to the berm.

Larry Feeser second by Victoria Nicholson motion to send a recommendation to the Board of Supervisors to accept the Stormwater Management Plan after the 5 comments above are addressed.  
5 Aye Votes

Darrin Catts mentioned he is trying to change this portion of the ordinance, to eliminate the Planning Commission's involvement; this will avoid delays for the homeowner.

Catts advised the Township now has the access to Zoom; anyone who is unable to attend a meeting at the Township can attend via Zoom.

Iocco mentioned he would like the Planning Commission to meet and do a trial run through the SALDO Check List to see how everything works and if anything is missing; purposed time to meet, to be determined.

**Adjournment:** Mario Iocco second by Victoria Nicholson motioned to adjourn the meeting. Motion carried. Meeting adjourned at 6:50 p.m.