

OXFORD TOWNSHIP PLANNING COMMISSION
MEETING MINUTES

April 13, 2022

Chairman Linda Buffenmyer, called the meeting to order by the Pledge of Allegiance to the American Flag at 6:30 p.m. The following members were in attendance: Linda Buffenmyer, Robert Martin, Jean Feeser, Victoria Nicholson, Ronald Groft, and Larry Feeser. Sitting with the members were, Township Engineers Terry Myers, Nate Simpson, Township Manager and Zoning Code Officer Darrin Catts and Secretary Sandy Brenneman.

Motion on Previous Meeting Minutes:

Ronald Groft second by Victoria Nicholson motioned to approve the February 9, 2022, meeting minutes as presented. 6 Aye Votes

Public Comments non agenda issues*- None

New/Old Business: Setback Variance-Patrick and Sueanne Senft: A setback variance request was brought before the Planning Commission for review. Catts advised the request will be going before the Zoning Hearing Board next week. The request is to add a sunroom to the back of the house and not being able to meet the setback requirements. Catts mentioned the house pre-dates the current zoning and what is being requested today, does not meet today's zoning. Robert Martin second by Larry Feeser motioned to forward a recommendation to the Zoning Hearing Board that the Planning Commissions is in favor of the setback variance request received from the Senft's. 6 Aye Votes

Terry Myers- Act 537 Discussion: Myers gave an update on the planning module for Brickyard Road and Becker Road. When the Berlin Junction project on Brickyard Road came along, they agreed to build the sewer and install the laterals along Brickyard Road. As soon as the project is done and accepted, any resident within 200 ft of the system will be required to connect. The sewer will be turned over to the New Oxford Municipal Authority, (NOMA).

Myers advised at this time the Becker Road area will continue with the On-lot Sewer Disposal System which the homeowner is required to have inspected and pumped every 4 years.

Myers asked for the Planning Commission to authorize the Chairman to sign the Sewage Facilities Planning Module Component 4A- Municipal Planning Agency Review. Myers mentioned the plan was sent to Adams County Planning Commission for their review. An advertisement will be placed in the newspapering advising that The Minor Act 537 Update Revision will be available for public review and comments at the Oxford Township office for 30 days, noting any comments received will need to be addressed. Myers is looking at June 8 to have a resolution passed to adopt the plan, then the plan will go to DEP for review for 120 days.

Larry Feeser second by Robert Martin agreed to have Linda Buffenmyer, Chairman of the Planning Commission sign the Sewage Facilities Planning Module Component 4A.
5 Aye Votes, 1 Nay Vote

Jeremy King Subdivision: Catts wanted to make the Board aware that Jeremy King would like to do a subdivision for two residential lots that are in Hamilton Township, but because the host lot is in Oxford Township the Planning Commission and Supervisors will need to sign off on it. Catts also mentioned there is a concern with the Development Rights which needs to be accurately depicted on the plan.

Public Comments*: None

Adjournment: Jean Feeser second by Ronald Groft motioned to adjourn the meeting. Motion carried. Meeting adjourned at 6:50 p.m. 6 Aye Votes