

OXFORD TOWNSHIP PLANNING COMMISSION  
ORGANIZATIONAL AND REGULAR MEETING MINUTES

February 8, 2023

The following members were in attendance at the Planning Commission's Organizational and Regular Meeting: Linda Buffenmyer Robert Martin, Jean Feeser, Ronald Groft, Larry Feeser, and Jeremy King. Sitting with the Planning Commission was, Township Engineer Nate Simpson, Township Manager and Zoning Code Officer Darrin Catts and Secretary Sandy Brenneman.

Linda Buffenmyer called the meeting to order followed by the Pledge of Allegiance to the American Flag at 6:30 pm.

Linda Buffenmyer called for nominations for Temporary Chairman. Ronald Groft nominated Larry Feeser. Robert Martin second by Ronald Groft motioned to appoint Larry Feeser as Temporary Chairman. 6 Aye Votes

Temporary Chairman Larry Feeser called for nominations for Chairman. Jean Feeser nominated Linda Buffenmyer. Larry Feeser second by Ronald Groft motioned to appoint Linda Buffenmyer as Chairman of the Planning Commission. 6 Aye Votes

Temporary Chairman Larry Feeser called for nominations for Vice Chairman. Jean Feeser nominated Larry Feeser, who respectfully declined. Linda Buffenmyer nominated Robert Martin. Linda Buffenmyer second by Ronald Groft motioned to appoint Robert Martin as Vice Chairman. 6 Aye Votes

2023 Chairman Linda Buffenmyer affirmed Sandy Brenneman as Secretary. Larry Feeser second by Jean Feeser confirmed Sandy Breneman as Secretary. 6 Aye Votes

The Chairman acknowledged Resolution 2023-5 naming the Planning Commission Members and Terms. Jean Feeser second by Larry Feeser motioned to accept Resolution 2023-5 as written. 6 Aye Votes

The Chairman acknowledged the meeting schedule. Larry Feeser second by Jean Feeser motioned to accept the 2023 Meeting Schedule. 6 Aye Votes

Ronald Groft second by Jeremy King approved the December 14, 2022, meeting minutes as written. 6 Aye Votes

**Plans with Representation:**

Gerry Funke from GHI presented the Planning Commission with a preliminary/final plan for Champion Mazda. The plan was discussed; C.S. Davidson provided their comments but no comments from Adams County Planning and Development. Nate Simpson asked about water and sewer. Gerry Funke advised they will be expanding the existing sewer system from the Toyota dealership; still waiting on York Water's reply for the water. Nate Simpson asked whether or not they need a PennDOT driveway permit; Gerry Funke advised, no; the driveway being utilizing will be shared with the Toyota dealership that comes off of the Carlisle Pike. Larry Feeser asked Nate Simpson if everything listed on C.S. Davidson's comment letter was addressed; the answer was no.

Larry Feeser second by Ronald Groft motioned to table the plan until the next Planning Commission meeting on March 8, 2023. 6 Aye Votes

Jean Feeser asked Nate Simpson to check for any underground fuel tanks that might be on the property. Darrin Catts will ask for a Phase 1 Environmental Survey to be done.

Nate Simpson introduced Jacob Spear from C.S. Davidson who will be Nate's backup when needed.

**Public Comments\*:** None

**Adjournment:** Larry Feeser second by Jean Feeser motioned to adjourn the meeting. Motion carried. Meeting adjourned at 7:10 p.m. 6 Aye Votes