

OXFORD TOWNSHIP PLANNING COMMISSION
MEETING MINUTES

May 10, 2023

Chairman Linda Buffenmyer called the meeting to order by the Pledge of Allegiance to the American Flag at 6:30 pm. The following members were in attendance: Linda Buffenmyer Robert Martin, Victoria Nicholson, Jean Feeser, Ronald Groft, and Mario Iocco. Sitting with the Planning Commission was Township Engineer Nate Simpson, Manager, Zoning and Code Officer Darrin Catts and Secretary Sandy Brenneman.

Motion on Previous Meeting Minutes:

Jean Feeser second by Victoria Nicholson approved the April 12, 2023, meeting minutes as written. 6 Aye Votes

New Business:

Meghan Anderson from GHI attended the meeting to ask for a waiver to submit the Champion Mazda plan as a Preliminary/Final plan advising most of CS Davidson's concerns with the plan have been addressed. Engineer Simpson and Darrin Catts both mentioned their concern with the sanitary sewer and would like to further discuss this with Meghan Anderson. No motion was made; plan was tabled until the June 14th meeting.

Corey Adam from HRG presented the Planning Commission, The revised Brethren Home Community Cross Keys Village West Subdivision plan. He advised they did receive minor comments from the Township and the County which were addressed and the revised plan was submitted to Engineer Nate Simpson for review. Cory Adam asked for the following waivers, advising the waivers are requested from these requirements as the plan is for a simple lot line change and no improvements are proposed. The required information is more relevant to a plan with proposed development. The submitted plans contain all the necessary information for the purpose of modifying lot lines. The following 7 waivers were requested:

1. Section 22-303 – Submission of a Preliminary Plan: Victoria Nicholson second by Robert Martin motioned to send the Board of Supervisors a recommendation to approve the submission of a Preliminary Plan waiver. 6 Aye Votes

2. Section 22-304.B.19 – Showing easements and ROW's: Victoria Nicholson second by Jean Feeser motioned to send the Board of Supervisors a recommendation to approve showing easements and ROW's. 6 Aye Votes

3. Section 22-304.B.24 – Showing existing utilities: Mario Iocco second by Victoria Nicholson motioned to send the Board of Supervisors a recommendation to approve showing existing utilities. 6 Aye Votes

4. Section 22-304.B.26 – Showing sanitary sewers: Mario Iocco second by Robert Martin motioned to send a recommendation to the Board of Supervisors to approve showing sanitary sewers. 6 Aye Votes

5. Section 22-304.B.27 – Showing storm sewers: Ronald Groft second by Jean Feeser motioned to send a recommendation to the Board of Supervisors to approve showing storm sewers. 6 Aye Votes

6. Section 22-304.B.28 – Showing drainage facilities: Jean Feeser second by Victoria Nicholson motioned to send a recommendation to the Board of Supervisors to approve showing drainage facilities. 6 Aye Votes

7. Section 22-308.C.10 – Sewage Planning Module: Jean Feeser second by Ronald Groft motioned to send a recommendation to the Board of Supervisors to approve sewage planning module. 6 Aye Votes

Ronald Groft second by Victoria Nicholson motioned to send a recommendation to the Board of Supervisors to approve the plan with the above approved waivers requested with a condition of affixing seals and signatures to the plan. 6 Aye Votes

Public Comments*: None

Adjournment: Victoria Nicholson second by Ronald Groft motioned to adjourn the meeting. Motion carried. Meeting adjourned at 7:05 pm. 6 Aye Votes